

ADMINISTRATION

JASON A. MITCHELL

Superintendent

BRIAN J. LATELLA

*Director of Curriculum,
Instruction and Special
Education*

LARRY NICHOLS

Middle/High School Principal

LEEANN CUCCI

Elementary Principal

MELANIE BROUILLETTE

Treasurer



BOARD OF EDUCATION

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President

JONA SNYDER

Vice President

TOBIAS ABRAMS

LAURA BILLINGS

JESSICA CLARK

BRETT REITER

JENNAH TURNER

TRACEY LEWIS

District Clerk

Madison Central School District

7303 State Route 20, Madison, NY 13402

315-893-1878 • 315-893-7111 Fax

madisoncentralny.org

BOARD OF EDUCATION REGULAR MEETING

APRIL 18, 2023

6:00 P.M. – AUDITORIUM

- I. Call to Order
- II. Agenda Additions
- III. Consent Agenda
 - a. Approval of Agenda for this meeting
 - b. Approval of Minutes
 1. April 4, 2023 Budget Workshop Meeting Minutes
- IV. Public Forum
- V. Reports
 - a. Treasurer
 1. Internal Claims Auditor's Report - will be available for meeting
 2. Treasurer's Report dated March 31, 2023
 3. Detail Warrants
 - a. Warrant Number 42 - Fund A - 3/6/23 - 3 pages
 - b. Warrant Number 43 - Fund A - 3/20/23 - 6 pages
 - c. Warrant Number 44 - Fund A - 4/6/23 - 2 pages
 - d. Warrant Number 40 - Fund A - 4/7/23 - 5 pages
 - e. Warrant Number 17 - Fund C - 3/6/23 - 1 page
 - f. Warrant Number 18 - Fund C - 3/20/23 - 2 page
 - g. Warrant Number 19 - Fund C - 4/6/23 - 1 page
 - h. Warrant Number 11 - Fund HBUS - 3/20/23 - 1 page
 - i. Warrant Number 15 - Fund FA23 - 3/6/23 - 1 page
 - j. Warrant Number 16 - Fund FA23 - 3/20/23 - 2 page
 4. Financial Status Report will be available for meeting
 5. Quarterly Student Activity Report
 - b. Superintendent – Information Items
 1. State Budget update
 - c. Superintendent – Approval Items
 1. Approval of 2023-2024 Property Tax Report Card effective April 18, 2023
 2. Approval of Resolution for BOCES 2023-24 Administrative Budget of \$6,574,135
 3. Resolution for Richard Engelbrecht as the Madison Central School District BOCES Representative for July 1, 2023 through June 30, 2026

4. Resolution for Donna Isball as the Morrisville-Eaton Central School District BOCES Representative for July 1, 2023 through June 30, 2026
5. Resolution for Patrick Baron as the Oneida City School District BOCES Representative for July 1, 2023 through June 30, 2026
6. Resolution for District Clerk Tracey Lewis to cast such ballots for Madison Central School District for items 3-6
7. Approval of Cooperative Bidding with MOBOCES for the 2023-24 school year

VI. Committee Reports

VII. Policy

VIII. Old Business

IX. Board of Education Discussion Items

X. New Business

a. Personnel

1. Appointments
2. Resignations
3. Leave Requests
4. Salary Adjustments
5. Approval

b. CSE/CPSE Recommendations

c. Principal / Director Reports

XI. Correspondence

a. Connected Community Schools Report

XII. Question & Answer Opportunity

XIII. Adjournment

The Budget Workshop Meeting of the Board of Education of Madison Central School was held on April 4, 2023 at 6:00 pm in the library.

MEMBERS PRESENT: Mr. Tobias Abrams
Mrs. Laura Billings
Mrs. Jennifer Lavoie
Mr. Brett Reiter
Mr. Jona Snyder
Ms. Jennah Turner

MEMBERS ABSENT: Ms. Jessica Clark

OTHERS PRESENT: Mr. Jason Mitchell, Superintendent
Mr. Brian Latella, Director of Curriculum
Ms. Melanie Brouillette, Treasurer
Ms. Tracey Lewis, District Clerk

- I. Call to Order
 - a. Mrs. Lavoie, president, called the meeting to order at 6:02 pm.
- II. Agenda Additions
- III. Consent Agenda
 - a. Approval of Agenda for this meeting

MOTION # 1 - APPROVAL OF AGENDA

ON THE MOTION of Mr. Snyder, seconded by Mrs. Billings, the Board moved to approve the agenda for this meeting. Motion carried 6 yes, 0 no.

- b. Approval of Minutes
 - 1. March 21, 2023 Regular Meeting Minutes
 - 2. March 28, 2023 Special Meeting Minutes

MOTION # 2 - APPROVAL OF MINUTES

ON THE MOTION of Mr. Abrams, seconded by Mrs. Billings, the Board moved to approve the minutes from the March 21st and 28th meetings. Motion carried 6 yes, 0 no.

- IV. Public Forum
 - a. None
- V. Budget Discussion
 - a. Ms. Brouillette and Mr. Mitchell presented the 2023-24 Budget.

MOTION # 3 - APPROVAL OF 2023-24 PROPOSED EXPENDITURE BUDGET

ON THE MOTION of Ms. Turner, seconded by Mr. Snyder, the Board moved to approve the proposed 2023-24 Expenditure Budget as presented in the amount of \$12,410,918. Motion carried 6 yes, 0 no.

- VI. Approval Items
 - a. Approval of 2023-24 Madison Central School Academic Calendar

MOTION # 4 - APPROVAL OF 2023-24 SCHOOL CALENDAR

ON THE MOTION of Mrs. Billings, seconded by Ms. Turner, the Board moved to approve the 2023-24 Madison Central School Academic Calendar. Motion carried 6 yes, 0 no.

- VII. Policy
 - a. Second Reading of Policy # 6304 entitled "Attendance at Conferences"

MOTION # 5 - APPROVAL OF POLICY # 6304

ON THE MOTION of Ms. Turner, seconded by Mr. Abrams, the Board moved to approve the second reading of Policy # 6304 entitled "Attendance at Conferences". Motion carried 6 yes, 0 no.

- VIII. New Business
 - a. Personnel
 - 1. Leave Requests
 - a. Jamie Bruno - Unpaid FMLA for the 2023-24 school year
 - b. Jessie Rocker - Unpaid Leave for April 26, 2023

MOTION # 6 - APPROVAL OF LEAVE REQUESTS

ON THE MOTION of Mr. Snyder, seconded by Mrs. Billings, the Board moved to approve the unpaid leave requests of Jamie Bruno for the 2023-24 school year and Jessie Rocker for April 26, 2023. Motion carried 6 yes, 0 no.

- 2. Appointments
 - a. Brittni Hull - Full-Time Probationary Cleaner effective April 17, 2023 at Step 4
 - b. Merissa Roberts - Certified Substitute Teacher effective March 31, 2023 and Long-Term Certified Substitute Teacher for 1st grade from approximately April 17 - June 23, 2023 at B1, Step 1

MOTION # 7 - APPROVAL OF APPOINTMENTS

ON THE MOTION of Mrs. Billings, seconded by Ms. Turner, the Board moved to approve Brittni Hull as a Full-Time Probationary Cleaner at Step 4 effective April 17, 2023 and Merissa Roberts as a Certified Substitute Teacher effective March 31, 2023 as well as a Long-Term Certified Substitute Teacher for 1st grade from approximately April 17 through June 23, 2023 at B1, Step 1. Motion carried 6 yes, 0 no.

- IX. Correspondence
 - a. Notice of School Boards Institute's SAA 2023 Selections was shared with congratulations to Isabella Champion from Madison.
- X. Question & Answer Opportunity
 - a. None
- XI. Adjournment

MOTION # 8 - ADJOURNMENT

ON THE MOTION of Mr. Snyder, seconded by Ms. Turner, the Board moved to adjourn at 6:20 pm. Motion carried 6 yes, 0 no.



Madison-Oneida

Board of Cooperative Educational Services

Lead • Partner • Innovate • Excel

March 20, 2023

Ms. Tracey Lewis, District Clerk
Madison Central School District
Route 20
Madison, NY 13402

Dear Tracey:

As you are aware, the meeting to elect members to the BOCES and consider the administrative budget has been designated as April 18, 2023 by BOCES President, Douglas Gustin.

I am enclosing the necessary information for this meeting.

1. Resolution for consideration of the Administrative Budget.
2. Resolutions to authorize the District Clerk to cast your ballots for members of the Madison-Oneida Board of Cooperative Educational Services.
3. Ballot to fill three seats on the Board of Cooperative Educational Services.
4. Form for certification of the ballot by the District Clerk.

Please call in the results of the votes to my office the morning of April 19, 2023 (and return the originals to me).

Copies of the Annual Meeting book, which includes information on the tentative Program, Capital and Administrative Budgets, will be mailed to all component board members on March 24th.

Please feel comfortable calling District Superintendent & CEO Scott Budelmann with any questions.

Sincerely,

Niki J. Maiura
District Clerk

C: Mr. Jason Mitchell
Douglas Gustin

Administrative Budget Resolution

RESOLVED, the _____ (Central, City, Common) School District (approves) the 2023-2024 tentative administrative budget of the Madison-Oneida Board of Cooperative Educational Services in the amount of \$6,574,135 (funded by \$1,222,502 in expense by components plus \$5,351,633 in earned interest and other miscellaneous revenue) and shall so allocate as a contingent expense its share of said administrative budget as apportioned in accordance with Section 1950 of the New York State Education Law.

Moved _____, Seconded _____

The 2022-2023 administrative budget expense for all components was \$1,190,410

The 2023-2024 administrative budget expense for all components is estimated at \$1,222,502 for a change of 2.7 %

Board Resolution

(for seat currently held by Richard Engelbrecht, Madison CSD)

RESOLVED, the _____ (Central, City, Common) School District Board of Education authorizes the Clerk to submit and certify its ballot in the name of Richard Engelbrecht of the Madison Central School District to serve as a member of the Madison-Oneida Board of Cooperative Educational Services of the Sole Supervisory District of Madison & Oneida Counties for the term of July 1, 2023 through June 30, 2026 for the seat currently held by Mr. Richard Engelbrecht, Oriskany Falls, New York. The ballot will be submitted to the clerk of the Madison-Oneida BOCES on April 19, 2023.

Moved _____, Seconded _____.

Yea (list all)

Nay (list all)

Please return to Niki Maiura, Madison-Oneida BOCES Clerk on April 19, 2023

Board Resolution

(for seat currently held by Donna Isbell, Morrisville-Eaton CSD)

RESOLVED, the _____ (Central, City, Common) School District Board of Education authorizes the Clerk to submit and certify its ballot in the name of Donna Isbell of the Morrisville-Eaton Central School District to serve as a member of the Madison-Oneida Board of Cooperative Educational Services of the Sole Supervisory District of Madison & Oneida Counties for the term of July 1, 2023 through June 30, 2026 for the seat currently held by Mrs. Donna Isbell, West Eaton, New York. The ballot will be submitted to the clerk of the Madison-Oneida BOCES on April 19, 2023.

Moved _____, Seconded _____.

Yea (list all)

Nay (list all)

Please return to Niki Maiura, Madison-Oneida BOCES Clerk on April 19, 2023

Board Resolution

(for seat currently held by Mr. Patrick Baron, Oneida CSD)

RESOLVED, the _____ (Central, City, Common) School District Board of Education authorizes the Clerk to submit and certify its ballot in the name of Mr. Patrick Baron of the Vernon Verona Sherrill City School District to serve as a member of the Madison-Oneida Board of Cooperative Educational Services of the Sole Supervisory District of Madison & Oneida Counties for the term of July 1, 2023 through June 30, 2026 for the seat currently held by Mr. Patrick Baron, Vernon, New York. The ballot will be submitted to the clerk of the Madison-Oneida BOCES on April 19, 2023.

Moved _____, Seconded _____.

Yea (list all)

Nay (list all)

Please return to Niki Maiura, Madison-Oneida BOCES Clerk on April 19, 2023

Ballot Certification by District Clerk

I, _____, District Clerk of the _____
School District do hereby certify that at a public meeting held on April 18, 2023, the Board of
Education of the _____ School District adopted resolutions casting
votes in the annual election of members of the Board of Cooperative Educational Services for the
person or persons indicated on the attached ballot(s).

Clerk, Signature

Date

Please return to Niki Maiura, Madison-Oneida BOCES Clerk on April 19, 2023

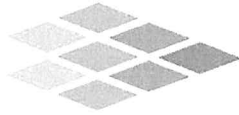
**Board of Cooperative Educational Services
of the Sole Supervisory District of the Counties
of Madison & Oneida**

Ballot for Election to Board of Cooperative Educational Services

There are three (3) vacancies on the Board of Cooperative of Educational Services to be filled at the annual election to be held on April 18, 2023. The trustees or board of education of each component school district, by resolution, may cast one vote for each vacancy to be filled, provided that no more than one vote may be cast for any candidate. No more than one person residing in a particular component school district may be elected to serve on the Board of Cooperative Educational Services at one time, except as provided in Education Law 1950 2-a. The district clerk or other officer authorized to certify that a board resolution has been adopted, shall complete the ballot by placing an "x" next to the name of each candidate for whom a vote has been cast, and by completing the attached certification. The candidates' names and addresses are listed below:

<u>Seat 1</u>	<u>Seat 2</u>	<u>Seat 3</u>
Richard Engelbrecht _____ 6021 Barker Rd. Oriskany Falls, NY 13425 Madison Central School District	Donna Isbell _____ 2784 Eagleville Rd. PO Box 84 West Eaton, NY 13484 Morrisville-Eaton Central School District	Patrick Baron _____ PO Box 352 Vernon, NY 13476 Vernon Verona Sherrill City School District

Please return to Niki Maiura, Madison-Oneida BOCES Clerk on April 19, 2023



Madison-Oneida

Board of Cooperative Educational Services

Lead ♦ Partner ♦ Innovate ♦ Excel

CENTRAL ADMINISTRATION
Phone: 315.361.5510 ♦ Fax: 315.361.5517

SCOTT A. BUDELMANN, District Superintendent
LISA M. DECKER, Deputy Superintendent for Finance & Operations
MATTHEW C. WILLIAMS, PhD, Assistant Superintendent for Curriculum & Instruction

To: Superintendents of Schools

From: Lisa Decker, Deputy Superintendent for Finance & Operations
Madison-Oneida BOCES

Date: April 11, 2023

Re: Participation in RIC Bids with Non-General Fund Dollars

The Mohawk Regional Information Center helps school districts purchase hardware and software to complement school technology plans, regardless of the source of funding or the source of state aid. Additionally, the MORIC provides installation and support services to school districts to ensure consistency with existing technology, follow-through on the function of the equipment, and on-going support and accountability.

When these purchases are made with building aid funds, hardware aid funds, and/or grant funds instead of general funds, they do not qualify for BOCES aid and the district retains ownership of the items purchased. "BOCES" should not be listed as a vendor on Final Cost Reports for building projects.

If you wish to purchase from the MORIC regional bids for technology and software using non-general fund dollars, you may do so by having the Board of Education approve the attached Cooperative Bidding Resolution. Next, your assigned Mohawk Regional Information Center Technology Planning Specialist will assist you in the development of a proposal, the initiation of the purchase, and the coordination of the installation and subsequent support. In order to ensure that such purchases that are processed by MORIC do not generate BOCES aid you must identify those items to your Planning Specialist and your local BOCES.

Building aidable or grant funded equipment installed by the Mohawk Regional Information Center will have a "RIC Installed" tag on the equipment. The equipment is owned and insured by the district and not the Mohawk Regional Information Center because the district used grant and/or building project monies. However, the equipment is connected to district networks and other equipment made available through BOCES aidable CoSers.

If you wish to participate in the regional technology bid with non-general fund dollars, please send the attached yearly Cooperative Bid Resolution to Heather Mahoney, Executive Director of the Mohawk Regional Information Center, by May 12, 2023.

Please do not hesitate to contact us if you have any questions or concerns.

Thank you.

Attachment

C: Heather Mahoney, Executive Director of Mohawk Regional Information Center
Scott Morris, Oneida BOCES, Assistant Superintendent, Administrative Services
James Picolla, Herkimer BOCES, Assistant Superintendent of Business Services
Michele Traynor, Jefferson-Lewis BOCES, Assistant Superintendent for Business

Cooperative Bidding Resolution

WHEREAS, it is the plan of a number of PUBLIC-SCHOOL DISTRICTS and the MADISON-ONEIDA BOCES (the “BOCES”) during the 2023-2024 school year to bid jointly for the purchase of various types of computers and technology commodities (the “Commodities”); and

WHEREAS, the _____ School District (“the School District”) is desirous of participating in the joint bidding of the Commodities, as authorized by General Municipal Law, Article 5-G; and

WHEREAS, this Board of Education has received and reviewed the Cooperative Bid Procedures (“the Procedures”) governing its right and responsibilities should it elect to participate in the joint bidding of commodities; and

BE IT FURTHER RESOLVED, that in accordance with Cooperative Bid Procedures the Board of Education agrees to award bid purchase item purchases according to the recommendation of the BOCES if such award is in the best interest of the school district.

CERTIFICATION OF DISTRICT CLERK

I, _____, District Clerk of the _____
_____ School District Board of Education, hereby certify that the above resolution was adopted by the required majority vote of the Board of Education at its meeting held on _____, 2023.

Date: _____